



DOCUMENT REQUISITION FORM

To Request Document(s), complete this form and submit, with appropriate fee(s) as applicable, to the Customs & Border Control Service office, located at 94A, Elgin Avenue, George Town, Grand Cayman. You will be notified when the document(s) is ready for collection. To Collect Document(s), you must bring your original Photo ID with signature (e.g., Passport, Drivers License). Another party may collect your document - they will need 1) your original Photo ID w/signature, 2) their original Photo ID w/signature, 3) a letter signed by you granting permission. Once you are notified your document(s) is ready for collection, you have 14 days to collect the document(s). After that time, it is required to make a new application.

<input type="text"/>		<input type="text"/>		<input type="text"/>
Surname (Last Name)		Given Names (First and Middle Names)		Maiden Name (if applicable)
Date of Birth (DD/MM/YYYY) <input type="text"/>		Nationality <input type="text"/>		
Agent/Proxy <input type="text"/>				
Phone <input type="text"/>	E-mail <input type="text"/>			

Please check the box(s) for the copy(s) you require.

Cayman Islands Documents

- ☐ Entry / Student Visa Approval Letter
- ☐ Entry / Student Visa Deferral Letter
- ☐ Entry / Student Visa Refusal Letter
- ☐ Dependant of a Caymanian Approval Letter
- ☐ Dependant of a Caymanian Deferral Letter
- ☐ Dependant of a Caymanian Refusal Letter
- ☐ Other - Please specify

Applicant Documents

- ☐ Marriage Certificate
- ☐ Medical Form
- ☐ References
- ☐ Birth Certificate
- ☐ Travel History
- ☐ Police Record
- ☐ Other - Please specify

The information provided on this form will be used to process your request. To learn more about how we process your information see our privacy notice at:

www.cbc.gov.ky

<input type="text"/>	<input type="text"/>	<input type="text"/>
Requester Signature (Ensure ID is attached)	Date (DD/MM/YYYY)	Agent/Proxy Signature

Official Use Only

Notified By <input type="text"/>	Distributed By <input type="text"/>
Notification Date <input type="text"/>	Distribution Date <input type="text"/>
File Number <input type="text"/>	Customer/Agent/Proxy Signature at time of pickup (verify ID) <input type="text"/>